Finding a Sales Order Number

For order issues, or manual processing, the sales order number is a useful piece of information. This document provides a process to find a sales order number.

If you have the order entry order number from ORD10BR4 (OPORDER option 4—Order Maintenance) then you can go to ORD65ARG (OPORDER option 16—Sales Order Master Review).

In the Sales Order Master Review put the o.e. order number in the store order field, make sure you have the correct warehouse number set, and press Enter.

**Note:** One order entry order can create multiple sales orders.

The sales orders listed should be for the store that created the o.e. order.

If you are not sure what the o.e. order number is, you can filter the Sales Order Master Review screen by store, department, and order date to narrow down the list.